

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Public comment shall not be heard as each agenda item is considered.

Public Comment

At all meetings the Board shall allot 30 minutes or more, if needed, to hear persons who desire to make comments to the Board related to posted agenda items and, at regular Board meetings, to also make comments on topics unrelated to posted agenda items. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic or agenda item(s) about which they wish to speak. Delegations of more than five persons are encouraged to appoint one person to present their views before the Board.

Time Limits

No comments by one person on a topic or a single agenda item shall exceed three minutes, or six minutes in the aggregate for all comments on all topics and agenda items. In the event the sign-up cards indicate that comments could exceed 60 minutes in total, the presiding officer is authorized to limit each person's comments to a minimum of one minute in the aggregate. The time limits for one person's comments shall be doubled for any non-English speaker whose comments are being translated, except where simultaneous translation equipment is being used to provide simultaneous translation.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and  
Concerns**

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to seek resolution:

Employee complaints: DGBA

Student or parent complaints: FNG

Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from

law enforcement officials to have the person removed from the meeting.